**TOWN OF PINCKNEY MONTHLY BOARD MEETINF**
**JANUARY 13TH 2026**

**PRESENT:**
**Sherry Harymch-Supervisor**
**Don Cook-Highway Superintendent**
**Mike Birchenough-Councilman**
**Don Vincent-Councilman**
**Kristin Vogt-Councilwoman**
**Paula Gramer-Councilwomen**

**THC: Denali Dietrich**

**PUBLIC: Larry Dietrich Legislator**

**Meeting was called to order @ 6:30pm by Supervisor Harymch with the Pledge of Allegiance.**

**PUBLIC COMMENT: Larry Dietrich stopped in to see how things were going with the Town and to see if there was any issued, They discussed the Amish that have moved in to the Pinckney Rd to see if the Town was to Plow per Don this is a seasonal road used by snowmobiles in the winter.**

**TUG HILL COMMISSION: Denali went over the January announcements for THC**

**CLERKS REPORT: Dog license renewals 1 neutered 4 spayed 1 unneutered $62.00 in license fees $8.00 to NYS Ag and Markets $62.00 to the Town. Refund from Insurance Company for Business Auto in the amount of $458.00 Jefferson County Snow / Ice from October – December 2025 in the amount of $1073.00. Donation in the amount of $500 from Shirley and Keith Webb. No CO's or Permits issued for December. Total Dispersed to the Town $2093.00. Motion to accept clerks report Don Vincent, 2nd Mike Birchenough.**

**FINANCIAL REPORT: November & December received**

**JUSTICE: 2025 Audit done**

**PLANNIN BOARD: Subdivision Murrock Rd Pearson**

**DOG CONTROL: None**

**MINUTES OF PRIOR MINUTES: Motion to accept minutes of prior meeting Mike Bircehnough 2nd Paula Gramer**

**NEW BUSINESS:** Resolutions #1-54 2026 Town of Pinckney Motion to accept Resolutions #1-54 2026 Mike Birchenough 2nd Paula Gramer, poll of board yes. Resolutions #1-53 2026 carried.

New Pick Up truck for Town was discussed Sherry to get ahold of Jim Burrows Lawyer to see if we can bond for it.

**HIGHWAY:** Dons Report attached

**OLD BUISNEES:** Planning Board and BAR vacancies and Justice Vacancy

**VOUCHERS:** Passed, reviewed and signed by all board members. Motion to accept vouchers Mike Birchenough 2nd Paula Gramer.

**ADJOURN:** Motion to adjourn meeting Mike Birchenough 2nd Paula Gramer, meeting adjourned at 7:30pm

Next regular meeting February 10th 2026 @ 6:30pm

SUBMITTED BY

Missy Birchenough
Town Clerk

Town of Pinckney
2026 Resolutions

To be passed January 13, 2026

1. Registrar of vital statistics – Melissa Birchenough
2. Dog Control Officer-John Young
3. Alternate Dog Control Officer –Nick Astafan
4. Dog Control Shelter- Lewis County Humane Society
5. Town Attorney- James Burrows 102 Washington St Watertown NY 13601
6. Zoning Board of Appeals-CTHC- Mike Harmych. Mileage at the federal rate plus $25.00 per meeting attended
7. Planning Board -Rodger Grace, Michael Harmych, Scott Randall, Donald Cook (vacancy) -$400 each per year payable in September plus $25.00 per meeting attended
8. Sole Assessor-Appointed- Cindy Shaw
9. Board of Assessment Review-, (Vacancy), Channel Holder, (Vacancy) $150.00 for each grievance day
10. Health officer- -$300 per year Vacant
11. Caretaker of the hall- Sherry Harmych
12. Vouchers that may paid prior to board approval- Verizon wireless, Chase Credit, Excellus, National Grid, Verizon, Laflamme Fuels
13. Highway Employees Personnel Policy-See Attached
14. Highway employee's town Policies – See Attached
15. Pay Schedule for Highway Superintendent-Bi weekly-$41,000 per year
16. Officials' salaries- as per town budget
17. Pay schedule for Officials- Quarterly. Superintendent bi- weekly. Town clerk, assessor, temporary Justice monthly. Registrar of vital Statistics, Public health officer annually
18. Mileage- Town Officials allowed $.72.5 Per mile (current federal rate) for use of personal vehicle on Town Business

34. Deputy Supervisor – Councilman Vincent

35. Deputy Clerk/collector/ registrar – Kristin Vogt

36. Official web page https://pinckneyny.gov/Authorized users Melissa Birchenough and Supervisor Harmych

37. Bookkeeper-Professional Divisions, Tammy Stoffel- $3400 year

38. The official town office is the Pinckney Town Hall, 307 State route 177, Barnes Corners- all records and equipment not necessary for day-to day activity will be kept at the Town Hall

39. The town Clerks/Collector office will be at 307 State route 177, Copenhagen NY. By appointment only 315-408-5032

40. The official mailing address for the town will be 587 County Route 194, Copenhagen NY 13626

41. Investment policy- Same as previously adopted (see attached)

42. Procurement Policy- Same as previously adopted (see attached)

43. Code of Ethics- same as Law # 1-1970 (see attached)

44. Best Management Plan- Same as previously adopted (see attached)

45. Material Data Sheets- Same as previously adopted (see attached)

46. Use of Town Equipment- Same as previously adopted (see attached)

47. Cell Phone Policy- Same as previously adopted (see attached)

48. Internet and email Policy Same as previously adopted (see attached)

49. Credit Card policy and procedures - Same as previously adopted (see attached

50. 5-year highway improvement plan (Re-adopted 2021)

51. Adopt Harassment Prevention Policies & Procedures Handbook

52. Contract with Lewis County Search and Rescue $ 1595.50

53. NYSLRS Standard workday resolution

54. Audit of Justice books

**Town of Pinckney**
**Resolution #54-2026**
**Justice Audit**
**January 13,2026**

WHEREAS, the NY State Unified Court Systems Action Plan for the Justice Courts included initiative to improve accountability and controls over Justice Court finances and records; and,
WHEREAS, Section 2019-a of the Uniform Justice Court Act requires that justices annually provide their court records and dockets to their respective town board 's that such records then be examined or audited and that fact be entered into the minutes of the board's proceedings; and,
WHEREAS, the Town of Pinckney town Board did audit and examine said records by Town Justice Candace Randall for the fiscal year January 1 ,2025 to December 31, 2025 and at an annual audit held January 13, 2026; and,
WHEREAS, the town of Pinckney town board did approve said records and dockets of Justice Randall as submitted on January 13,2026
NOW, THEREFORE BE IT RESOLVED the town board of the Town of Pinckney does hereby accept the books of town Justice Randall and adopts Resolution #55 of 2026

And moves its adoption

Motion by Mike Birchenaugh
Seconded By Paula Gramer

| | | |
|---|---|---|
| Supervisor Harmych | Aye | Nay |
| Councilman Vincent | Aye | Nay |
| Councilman Birchenough | Aye | Nay |
| Councilman Gramer | Aye | Nay |
| Councilman Vogt | Aye | Nay |

Dated January 13,2026

Melissa Birchenaugh
Clerk, Melissa Birchenough

Mailed 1/20/26

Pinckney Highway Report Jan 13,2026

- Purchased a 2012 International plow / dump truck. Purchase Price 24.9k. 41,147 miles.
  - Inspected and registered along with insurance company notified.
  - Will put into full service as primary back up plow and will use when just sanding. Awaiting a safety strobe light and upgraded wing lights.
- New clutch and components installed in P2 (Oshkosh).
- P9 pickup idler pully on engine belt came apart damaging other pulleys and belt. Back in service.
- We will be removing the p/u box and replacing with a wooden flat bed. The box collapsed to the frame rails.
- Board member Birchenough has a proposal to submit to the board.
- Town barn continues to flood. Action plan developed. Work to start weather permitting ASAP.
- Thurs 1/7 roads iced up with the rain. Had to chain up to keep truck on road. We will be setting Oshkosh up with chains on all corners for when this happens again.
- Will begin our yearly reset on inventories both equipment/tools and road signs
- I have signed up to attend the High Supt's Advocacy Day in Albany in March. Working on setting up some meetings with Albany officials to request more funding for roads within State Lands that we receive no taxes from. This is a different angle of funding no one has tried to my knowledge.
- P5 loader discussion.
- Removed snow piles from barn and town hall before meltdown.
- Inquiring on diesel and fuel oil pricing.
- We've had our DEC site Tank inspection but have not received posted permit yet.
- Have not received closure notification on Waterman Road DEC issue

Respectfully submitted by:

Don Cook